POLICY NO. 3: CONDUCT OF MEETINGS

- 1. <u>Rules of Order</u>. Meetings will be conducted in accordance with the Bylaws of the Association and the current edition of Robert's Rules of Order.
- 2. <u>Board of Directors Meetings</u>. All meetings of the Board of Directors shall be open to all Owners, and all votes shall be conducted during an open meeting. The Association is represented by its seven Directors. Agendas of meetings of the Board of Directors will be available to Owners upon request, but Owners are not entitled to special notice of meetings of the Board of Directors. Board of Directors meetings may be conducted by conference call, in which case the Board of Directors shall arrange means for Owners to listen and be heard upon request. The person presiding over a meeting of the Board of Directors may limit the time given to a particular topic or participant. The Board of Directors may conduct an executive session and restrict attendance to Board of Directors members and any others designated by the Board of Directors for any of the following reasons:
- 2.1. To consult with legal counsel concerning disputes that are the subject of pending or imminent court proceedings or matters that are privileged or confidential between attorney and client.
- 2.2. To discuss matters pertaining to employees of the Association or the managing agent's contract or involving the employment, promotion, discipline, or dismissal of an officer, agent, or employee of the Association.
- 2.3. Investigative proceedings concerning possible or actual criminal misconduct.
- 2.4. Any matter the disclosure of which would constitute an unwarranted invasion of individual privacy.
- 2.5. Review of or discussion relating to any written or oral communication from legal counsel.

CERTIFICATION:

The foregoing policy was adopted effective July 29, 2023

Brad Lingle Secretary of the Association